**Invitation Letter Template**

United State Embassy in \_ [City of Embassy]\_ \_\_\_\_\_\_\_[Date]\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_[Address of Embassy]\_\_\_\_\_\_\_\_\_

To Whom It May Concern:

I, \_\_\_\_\_[Writer’s name]\_\_\_\_\_ (DOB: \_\_\_\_[Date of Birth]\_\_\_, Passport Number: \_\_\_[Passport Number]\_\_\_), am an international student at Iowa State University residing at \_\_\_\_\_[Address]\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_[City]\_\_\_\_\_, \_\_\_\_\_[State]\_\_\_\_\_, on a \_\_\_\_\_[Visa Status]\_\_\_\_\_visa (\_\_\_[SEVIS Number]\_\_\_\_). I can be contacted via phone at \_\_\_\_\_[phone number]\_\_\_\_\_ or via email at \_\_\_\_\_[email address]\_\_\_\_\_.

I would like to invite my \_\_\_[Relationship]\_\_\_, \_\_\_\_[Applicant’s Name]\_\_\_\_ (DOB:\_\_\_\_[Date of Birth]\_\_\_, Passport Number: \_\_\_[Passport Number]\_\_\_), from \_\_\_\_\_[City]\_\_\_\_\_, \_\_\_\_\_[Country]\_\_\_\_\_. The reason for the visit is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. The expenses incurred by \_\_\_\_\_\_\_[ Applicant’s Name]\_\_\_\_\_\_\_\_ will be covered by \_\_\_\_\_[name and relationship of person covering expenses]\_\_\_\_. \_\_[Applicant’s Name]\_\_\_ will be staying at \_\_\_\_\_[accommodation name and address] \_\_\_\_\_ and would plan to be in the United States from \_\_\_[Date of Arrival in US]\_\_\_ to \_\_\_[Date of Departure from the US]\_\_\_.

Sincerely,

Sign here

\_\_\_\_[Type your Name]\_\_\_