

## CPT Job Offer Letter

January 16, 2024

Below is information needed for CPT authorization for **Cy the Cyclone**, an international student studying at Iowa State University.

- **Name and address of the company or institution providing the CPT experience:**
  - Company Name, 1234 Business Street Suite 567, Ames, IA 50014.
- **Worksite address where CPT experience will take place or performing remote work:**
  - Remote from 1234 Cyclone Ave, Ames, IA 50014.
- **Job title or position:**
  - Intern Title
- **Brief description of responsibilities:**
  - An explanation of job duties and responsibilities that show a clear relationship to your current major and field of study at Iowa State University.
- **Specific start date/end date (month/day/year) with number of CPT hours each week:**
  - Spring Semester 2024: 12/18/2023 – 01/15/2024, 35 hours/week.
  - Spring Semester 2024: 01/16/2024 – 03/08/2024, 18 hours/week.
  - Spring Semester 2024: 03/09/2024 – 03/17/2024, 40 hours/week.
  - Spring Semester 2024: 03/18/2024 – 05/10/2024, 19 hours/week.

Official Company Representative Name: \_\_\_\_\_

Official Company Representative Title: \_\_\_\_\_

Official Company Representative Email: \_\_\_\_\_